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SUMMARY OF PROCEEDINGS

CLANDESTINE SERVICES TRAINING OFFICERS MEETING

10 March 1955

1. Chairman, Clandestine Services Training Committee (CSTC), reported that [] training requirements are coming in slowly. The Office of Training (OTR) reported on the status of reviewing qualifications of instructors prior to their assignment []
2. The semi-annual report on Language, Area, and External Training, a simplified version of its quarterly predecessor, will be ready for dissemination next week. It provides information on individual student performances in each course.
3. Progress was reported in developing a special half-day orientation for returnees patterned after the Induction Course. EE Division estimated it will have approximately twenty returnees per month for this course.
4. []
5. It was pointed out that DD/P emphasis on [] will result in requirements for a course in this subject. The Chief, Operations School, agreed to confer with the PP Staff to determine the nature, scope, and emphasis of the substance of the proposed course.
6. It was reported that DD/P Staff and Division Training Officers are estimating requirements for all staff training courses for the third and fourth quarters of 1955 and the four quarters of 1956. This data will assist OTR in preparing a meaningful long-range schedule, provided the estimates and the actual training requests are reasonably consistent.
7. Chief, Basic School, will determine a suitable date for the next presentation of the Administrative Refresher.
8. The course [] is ready and will be offered in the event that sufficient requests are received. It was agreed to eliminate the portion of the announcement which excludes from enrollment those persons who have received Basic Orientation prior to April 1953.
9. OTR will advise Chairman, CSTC, of the date selected for the April VIP tour []

JOB NO. [] BOX NO. [] FLD NO. [] DOC NO. 18 NO CHANGE
 IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S C RET. JUST. 22
 NEXT REV DATE 28 FEB 1964 REVIEWED [] TYPED DOC. 43
 NO. PGS 2 CREATOR DATE [] CPG COMP [] ORG CLASS S
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11. Chief, Assessment and Evaluation Staff, OTR, discussed procedures for handling referrals to his staff. The proposed procedures will be coordinated with members of the CSTC and considered at a future meeting.
12. The Chairman, CSTC, reported that the Career Service System within DD/P provided for a single category, known as the "D" category, for all DD/P personnel during their first three years of service and for a few senior DD/P personnel who do not serve as specialists. The significance of this status was discussed in terms of the development of training standards. It was concluded that this situation presented a need to clarify the pattern of training which should be provided during the three-year period and that this subject would be introduced for further discussion in connection with the development of training standards. 25X1
13. The Chairman, CSTC, suggested that representatives of OTR and the International Communism Branch, DD/P, meet to discuss problems relating to the presentation of instruction on communism.

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